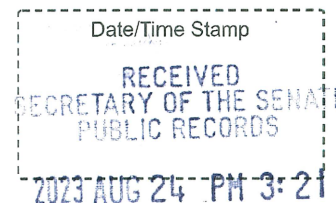


RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**



Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):

Software.org

Travel Dates:

August 2 - August 4, 2023

Name of accompanying family member (if any):

N/A

Relationship to Traveler:

N/A

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
425	472	181	0

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

Date

8/24/2023

Printed Name of Traveler

Aaron Stanislawski

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

Date

8/24/2023

Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

Expense Change	Revised Amount	Explanation
Meals	181	Lunch was not provided on 8/4
Transportation	425	Actual rideshare costs were lower than the original

Were there any changes to the pre-approved itinerary?

☒ Yes ☐ No

Explanation:

Yes, please see attached final itinerary.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation:

Yes, please see attached final itinerary.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:

Aaron Stanislawski

Employing Office/Committee:

Senate Judiciary Committee

Private Sponsor(s):

Software.org: the BSA Foundation

Destination(s):

New York City

Travel Dates:

August 2, 2023 - August 4, 2023

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

I lead Sen. Coons' technology portfolio, including regarding artificial intelligence and machine learning. This trip will allow me to interact with AI experts and business leaders on the forefront of these emerging technologies, and I hope to learn about AI's implications across a variety of sectors, including financial services, national security, workforce development, and more.

Do you have an accompanying family member or spouse on this trip?

Name and Relationship to Traveler:

☐

(signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

6/22/2023

Date



Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Sen. Chris Coons

Aaron Stanislawski

(Print Senator's/Officer's Name)

hereby authorize

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐

(signify "yes" by checking box)

6/22/2023

Date



Signature of Supervising Senator/Officer

Trip Name: Software.org: the BSA Foundation Senate Staff Trip to New York City

Organization Information

Organization Name:

Software.org: the BSA Foundation

Is your organization classified as a §501(c)(3)?

☒ Yes

☐ No

If Yes, §501(c)(3) Organization Type:

☐

Private Foundation

☒

Public Charity

Address:

200 Massachusetts Avenue NW Ste. 310

City, State, Zip:

Washington DC 20001

Phone Number:

202-746-5898

Organization URL:

<https://software.org/about/>

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

Software.org, the BSA Foundation is an independent and nonpartisan international 501(c)(3) organization that helps policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. As part of this mission since 2017, Software.org has hosted educational programming for delegations of congressional staff seeking to learn about technology development and implementation in seats of innovation, commerce, and political leadership. Previous trips have included Atlanta, Boston, Brussels, San Francisco, and Seattle.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

As an independent and nonpartisan international 501(c)(3) organization, Software.org has conducted research, released educational materials, and hosted events to raise awareness and deepen understanding around emerging technologies and their impacts to society, the economy, and environment. Software.org also sponsors an annual Girls Who Code program to teach basic coding skills and educate underserved high school students about software career paths in our Nation's Capitol and beyond.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

☒

I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

☐

I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

☒

I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

☐

I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

☒

I certify that the sponsor is not a foreign government.

☒

I certify that the sponsor is not an entity that is owned or operated by a foreign government.

☒

I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details**Provide a brief description of the trip.**

The theme of the trip will be "AI & Software Enabling Digital Transformation." Participants will interact with AI experts, technologists, and business leaders on the forefront of emerging technologies from top software companies including Adobe, Autodesk, IBM, Microsoft, Salesforce, and SAP. Special program elements will take participants behind the scenes of AI's role in financial services and offer opportunities to discuss implications of AI to national security and workforce development.

Explain how the purpose of the trip relates to your organization's mission.

Our organization works to help policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. As such, congressional trips such as these raise awareness and deepen understanding around emerging software technologies and their impacts to society, the economy, and the environment.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)**If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.**

1.

2.

3.

With or Without Regard to Congressional Participation (Select one):

- ☐ The trip is arranged or organized without regard to congressional participation.
- ☒ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Will members and staff from the House of Representatives receive invitations?

- ☐ Yes ☒ No

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:

August 2, 2023, 7:10am



Trip End Date/Time:

August 4, 2023, 4:21pm

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes

☒ No

Transportation (Member/Officer/Employee: \$⁴⁹³ Accompanying Family Member: \$⁰)

Transportation Type	Class	Amount
Amtrak	Coach	\$131
NYC Ground Transportation	Van service/Uber	\$322
DC Ground Transportation to/from Union Station	Uber	\$40

Details (optional)

Estimated train ticket cost based on availability as of June 3, 2023.

Lodging (Member/Officer/Employee: \$⁴⁷² Accompanying Family Member: \$⁰)

Check-In	Check-Out	Facility	City	State	Country
8/2/23	8/4/23	The Lexington Hotel	New York City	NY	USA
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
2	\$236	Yes	This was the lowest rate available in a safe and convenient location.		

Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

[illegible]

Private Sponsor Travel Certification Form 5

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Software.org: the BSA Foundation Senate Staff Trip to NYC

Travel Date(s): August 2, 2023 - August 4, 2023

Travel Destination(s): New York City, NY

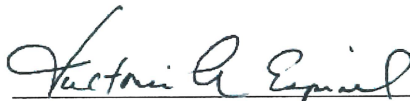
Sponsor: Software.org: the BSA Foundation

Victoria Espinel

(printed name of sponsor representative)

President

(title)



(signature of sponsor representative)

06/16/2023

(date)

Stanislawski, Aaron (Judiciary-Dem)

From: Gideon Lett <gideon@software.org>
Sent: Monday, June 5, 2023 4:10 PM
To: Stanislawski, Aaron (Coons)
Cc: Lilia Stone
Subject: AI staffdel invitation for Aaron Stanislawski | NYC on Aug 2-4 with Software.org

Hello, Aaron:

We at **Software.org: the BSA Foundation** would like to invite you to join us for an **AI-focused Senate staff delegation trip to New York City on Wednesday, August 2 – Friday, August 4.**

The theme of the trip will be “**AI & Software Enabling Digital Transformation.**” Participants will interact with AI experts, technologists, and business leaders on the forefront of emerging technologies from top software companies including **Adobe, Autodesk, IBM, Microsoft, Salesforce, and SAP.** Special program elements will take participants behind the scenes of AI’s role in financial services and offer opportunities to discuss implications of AI to national security and workforce development with relative authorities.

The group will depart Union Station by train on the morning of Wednesday, August 2 and return on the afternoon of Friday, August 4. The trip’s programming and all travel, meals, and accommodations will be provided by Software.org in accordance with Ethics rules and guidelines. We seek to limit the trip to a bipartisan group of 12-15 senior Senate staff.

Please let me know by **reply to this email by Friday, June 16** if you’re able to join us for this immersive trip on AI. You have been specially selected for this trip, and the invitation is non-transferable.

Thank you in advance for your consideration. We hope you’re able to join us in New York. I’m happy to address any questions you might have in the meantime!

Best,

Gideon Lett
VP & General Manager
P 202.280.5114





Senate Staffdel to New York City
Wednesday, August 2 - Friday, August 4, 2023
"AI & Software Enabling Digital Transformation"

WEDNESDAY, AUGUST 2, 2023

7:10 AM Train departs from **Washington, DC Union Station**

10:44 AM Train arrives in **New York Penn Station**

11:30 – 12:00 PM Walk from Penn Station to **SAP**
.4 miles, *11-minute walk*

12:00 – 2:00 PM Lunch Program: AI Technology & Policy: A Discussion of the Past, Present, and Future
SAP (10 Hudson Yards, New York City)

Overview:

Participants will learn about the history and evolution of AI technology as well as views on what might lie ahead. A second portion of the program will discuss how AI laws and policies have taken shape in other parts of the world as well as US states and localities.

Featured Speaker(s):

- Austin Carson, Founder & President;
- Aaron Cooper, Vice President, Global Policy, BSA | The Software Alliance;
- Mike Hind, Distinguished Researcher, AI Department, IBM; and
- Grace Yee, Director of Ethical Innovation, Adobe.

2:00 – 4:00 PM

Company Visit: SAP

SAP (10 Hudson Yards, New York City)

The delegation will learn how SAP is using AI now and plans to use it in the future. They will also discuss SAP's view on the ethics of AI and challenges opportunities for companies like theirs. The delegation will tour SAP's line of business booths (Highlighting Finance, spend management, supply chain, HR, and CX solutions) and receive a Retail Store tour (Retail fashion store powered by SAP and our partners).

Featured Speaker(s):

- Scott Sleeper, Vice President Business Technology Platform

- Doug Freud, VP Data Science & Data Management Business Technology Platform

4:00 – 4:30 PM Rideshare app to **The Lexington Hotel**

4:30 PM Arrive to **The Lexington Hotel**
(511 Lexington Avenue, New York City)
Delegation will have time to check in and deliver bags to individual rooms.

5:15 PM Walk from Lexington Hotel to **Microsoft**

.2 miles, 7-minute walk
Group assembles in the lobby.

5:30 – 8:00 PM Reception & Dinner Program: Harmonizing Global Perspectives on AI
Microsoft (885 2nd Avenue, 34th Floor New York, New York 10017)

Overview:

Participants will hear from UN officials, diplomats, and software executives about the global nature of AI and how public and private sector are working together across the globe to harmonize perspectives and find common ground. The UN Tech Envoy will also communicate the vision and mission of his office and strategic plan for AI.

Featured Speaker(s):

- Under-Secretary General Amandeep Gill, Tech Envoy, United Nations;
- Micaela McMurrough, Partner, Covington & Burling;
- Francesca Rossi, Fello & AI Ethics Global Leader, IBM; and
- Howie Wachtel, Senior Director, Policy, Microsoft.

8:30 PM Return to **The Lexington Hotel**
(511 Lexington Avenue, New York City)

THURSDAY, AUGUST 3

7:00 – 7:15 AM Group assembles in the lobby of **The Lexington Hotel**

7:30 – 8:00 AM Bus transportation from Lexington Hotel to **IBM**
2.7 miles, 20-minute drive

8:00 – 10:00 AM Company Visit: IBM
IBM Innovation Studio (51 Astor Place, New York City)

Overview:

The delegation will receive hands-on experiences to showcase the potential of AI with interactive demonstrations while learning from how IBM's technological leadership is driving industry transformation with our clients from around the globe. In addition, the delegation will have an open Q&A discussion with Christina Montgomery, VP and Chief Privacy Officer, who recently testified at a Senate Judiciary Committee Hearing AI regulation.

Featured Speaker(s):

- Christina Montgomery, VP and Chief Privacy Officer, IBM
- Shobit Varshney, VP & Senior Partner, IBM Consulting (leads AI, Generative AI, Analytics & IoT practice in US, Canada and Latin America)
- John Michael De Carlo, Executive, IBM Government and Regulatory Affairs

10:00 – 10:30 AM Bus transportation to **Adobe**
2.6 miles, 21-minute drive

10:30 – 12:00 PM **Company Visit: Adobe**
Adobe (1540 Broadway, New York City)

Overview:

They are going to speak on Adobe's approach to ethical innovation and Artificial Intelligence. Grace will run through Adobe's AI Ethics Principles and AI Review process. Andy will address Adobe's Content Authenticity Initiative (CAI) and how it is intertwined with AI.

Featured Speaker(s):

- Andy Parsons, Senior Director of the Content Authenticity Initiative
- Grace Yee, Director of Ethical Innovation

12:00 – 12:30 PM Walk to **Salesforce**
.3 miles, 6-minute walk

12:30 – 2:30 PM **Company Visit: Salesforce**
Salesforce (1095 Avenue of the Americas, New York City)

Overview:

Patrick Stokes, EVP & GM of Product, will share how Salesforce is incorporating AI into their products to empower their customers, safely and responsibly. After the discussion, the delegation will tour the Salesforce offices.

Featured Speaker(s):

- Patrick Stokes, Executive Vice President & General Manager of Product, Salesforce

2:30 – 3:00 PM

Walk to **Microsoft**
.3 mile, 7-minute walk

3:00 – 5:00 PM

Company Visit: Microsoft
Microsoft (11 Times Sq, New York, NY 10036)

Overview:

Microsoft's Public Policy team and Responsible AI team will present on the seismic developments in Responsible Artificial Intelligence. The company's commitment to Responsible AI is founded on six core principles: fairness, inclusiveness, safety and reliability, transparency, accountability, and security. Speakers will also touch on emerging product integration.

Featured Speaker(s):

- Cass Matthews, Office of Responsible AI
- Howie Wachtel, Senior Director, Policy

5:00 – 5:30 PM

Walk to **Nasdaq**
.3 miles, 6-minute walk

5:30 – 8:00 PM

Dinner Program: AI in Financial Services
Nasdaq (4 Times Square, New York City)

Overview:

Participants will visit the Nasdaq MarketSite for a tour and dinner program discussing the role of AI in financial services. The program will include a panel of software and financial services executives sharing real-world applications of AI, positive impacts to society and the economy, areas of caution, and promise for the future.

Featured Speaker(s):

- Jeff Bandman, Founder & CEO, Bandman Advisors
- Alexander Freemantle, Engineering Manager, Nasdaq
- Doug Freud, VP Data Science & Data Management Business Technology Platform

- Syeed "Sid" Mansur, Cofounder & CEO, GreenLyne Inc. and Sentrana Inc.
- Ken Sena, Founder & CEO, Aiera
- Ronak Shah, AI & Privacy Counsel, Cohere

9:00 PM Return to **The Lexington Hotel**
(511 Lexington Avenue, New York City)

FRIDAY, AUGUST 4

7:30 – 8:00 AM Group assembles in the lobby of the Lexington Hotel.
(Luggage will be loaded onto the bus.)

8:00 – 9:00 AM Bus transportation from Lexington Hotel to **Autodesk - Newlab**
7.1 miles, 30-minute drive

9:00 – 11:00 AM **Company Visit: Autodesk - Newlab**
Newlab (19 Morris Avenue, Brooklyn)

Overview:

Congressional staff will visit Newlab, an incubator that supports the acceleration, scalability and adoption of critical technologies required to decarbonize the global economy and improve societal outcomes. Autodesk – a design and make company - is a resident at Newlab and the meeting will highlight how software technology, machine learning and artificial intelligence are transforming the architecture, engineering, and construction industry to reduce costs, and speed construction and improve sustainability outcomes.

Featured Speaker(s):

- David Benjamin, Director of AEC Industry Futures

11:00 – 12:00 PM Bus transportation to **New York Penn Station**
5.1 miles, 35-minute drive

12:40 PM Train departs from **New York Penn Station**

4:21 PM Train arrives in **Washington, DC Union Station**